

Release Date: Tuesday November 15, 2022

Lake Champlain Basin Program Announcement

2023 Stream Wise Participation Grants

The Lake Champlain Basin Program (LCBP), in coordination with NEIWPC, is pleased to announce this funding opportunity for organizations wishing to participate in the 2023 Stream Wise season. [Stream Wise \(streamwisechamplain.org\)](http://streamwisechamplain.org) is a newly launched initiative designed to inform and engage streamside landowners in protecting and planting native vegetated buffers on their properties to increase stream health, wildlife habitats, and flood resiliency in their local communities.

Category	Description	Award amounts	Proposals due
Stream Wise - 2023 season	Funding is available for organizations who wish to partner with Stream Wise and conduct Stream Wise assessments in the communities they serve during the 2023 season	Up to \$15,000	Friday December 16th, 2022 at 12pm (noon) EST

ELIGIBILITY

Eligible organizations include colleges, universities, nonprofit organizations, NY Soil and Water/VT Natural Resource Conservation Districts, and non-federal/non-state government agencies. **An organization may submit one proposal as the primary applicant to this grant category.**

Up to \$70,000 is available to support awarded projects in this grant category.

This work will support the LCBP's long-term management plan, [Opportunities for Action: An Evolving Plan for the Future of the Lake Champlain Basin](#). This grant opportunity is supported by funds awarded to NEIWPC on behalf of the Lake Champlain Basin Program by the U.S. Environmental Protection Agency (EPA) and Great Lakes Fishery Commission (GLFC).

Applicants must submit proposals via [the online form at this link](#) no later than 12pm (noon) EST on the due date listed above.

Please see below for complete details and proposal format requirements. LCBP anticipates granting multiple awards from this RFP. All awards are subject to funding availability. This Request for Proposals is available on the LCBP website at lcbp.org/grants.

I. Overview of the Lake Champlain Basin Program

Congress designated Lake Champlain as a resource of national significance with the Lake Champlain Special Designation Act of 1990. The Special Designation Act also established the Lake Champlain Basin Program (LCBP) and authorized it to receive direct support from EPA under the Clean Water Act. LCBP works in partnership with government agencies from New York, Vermont, and Québec, private organizations, local communities, and individuals to coordinate and fund efforts that benefit the Lake Champlain Basin's water quality, fisheries, wetlands, wildlife, recreation, and cultural resources. These efforts are guided by the comprehensive management plan, [*Opportunities for Action: An Evolving Plan for the Future of the Lake Champlain Basin*](#).

Since 1992, NEIWPCC has served as the primary program administrator of LCBP at the request of the [Lake Champlain Steering Committee](#) and administers the program's personnel and finances. NEIWPCC is a regional commission that helps the states of the Northeast preserve and advance water quality. NEIWPCC engages and convenes water quality professionals and other interested parties from New England and New York to collaborate on water, wastewater, and environmental science challenges across shared regions, ecosystems, and areas of expertise.

II. RFP details and requested project tasks

LCBP seeks proposals from organizations wishing to participate in the 2023 Stream Wise season in partnership with the project team and other partners using Stream Wise program material in accordance with the Stream Wise Assessment Protocol. [Stream Wise](#) is a newly launched initiative designed to inform and engage streamside landowners in protecting and planting native vegetated buffers on their properties to increase stream health, wildlife habitats, and flood resiliency in their local communities. Organizations will be expected to participate in all six tasks as outlined in the proposal form.

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Questions about this RFP opportunity may be directed to:

Lauren Jenness, LCBP Environmental Analyst, ljenness@lcbp.org, 802-372-0223

III. Summary of other requirements for selected applicants

The selected applicants will be required to complete the following additional tasks:

1. Within thirty days of LCBP grant award notification, applicants must submit a detailed project workplan that will be subject to the LCBP approval process before a contract will be issued. The workplan describes the project methods, tasks, timeline, outputs, and task-based budget. Selected contractors will be responsible for the completion of all project tasks. **Payments will only be made for fully completed tasks; please keep this in mind when developing your task-based budget.** If a project is selected for funding, LCBP staff will provide the grant recipient with workplan guidance. We strongly encourage all applicants to use the LCBP grant application and reporting templates and to visit the LCBP website for more information on the LCBP grant process and reporting templates [at this link](#).
2. Successful applicants will prepare and submit brief quarterly reports documenting progress on each objective and task in the project (see below Proposal Format Requirements). A final report fully documenting the project outputs/results will be required at project completion.
3. When approved, the final report will be edited for content and style in consultation with the successful applicant. For larger projects, final reports may be published as part of the Lake Champlain Basin Program’s Technical Report Series [at this link](#). Some content of this report may also be used for future LCBP and/or NEIWPC public outreach materials.
4. Successful applicants will complete projects according to the following schedule (subject to change):

Proposals due to LCBP	12pm (noon) EST on Friday December 16th, 2022
Applicants notified of funding decisions	January 2023
Detailed project workplan due	February 2023
Project start	Mid to late March 2023
Project deliverables and final report due on or before	December 31, 2023

5. All materials and work products, regardless of physical form or characteristics, produced as a result of this project shall be made available to LCBP, NEIWPC, and EPA or the Great Lakes Fishery Commission (GLFC) in a suitable file format. LCBP, NEIWPC, and EPA or GLFC shall have an unrestricted right to use any materials, software, maps, studies, reports, and other products or data generated using assistance funds or specified to be delivered. The contractor shall not obtain, attempt to obtain, or file for a patent, copyright, trademark or any other interest in any such materials, or work products without the expressed, written consent of LCBP and NEIWPC, and subject to any other approvals required by state or federal law. Reports and other

deliverables will credit LCBP, NEIWPC, and EPA or the GLFC as funding partners for any work completed under the project contract.

6. GIS data produced under this project must adhere to the requirements of EPA's National Geospatial Data Policy (see <https://www.epa.gov/geospatial/epa-national-geospatial-data-policy>). Specifically, the selected contractor must provide documentation for all produced data, including source information for each digital data layer (i.e., scale and accuracy, map projection, coordinate system, etc.), and specific information about the data layer itself (i.e., method used, geographic extent of data layer, file format, date of creation, staff contact, description and definition of data fields and their contents, related files, if any, and description of data quality and quality assurance methods used). The EPA Metadata Editor (EME) was developed to simplify and standardize metadata development and is a recommended tool for streamlining production of required metadata. The EME and related training materials can be downloaded from <https://edg.epa.gov/EME/>. Specific technical guidance on geospatial deliverables and acceptable formats can be found at <https://www.epa.gov/geospatial/epa-region-2-gis-deliverables-guidance>. GIS data produced under this project will be submitted to LCBP as a deliverable.
7. Management Practice. Applicants agree to properly operate and maintain any best management practices or management practices implemented through the life of their agreement with NEIWPC/LCBP in accordance with design standards and specifications. Further, when designing, implementing, and/or maintaining the project funded by this award, the applicant agrees to: 1) consider the potential impacts of climate change (e.g., increasing temperatures, higher water levels, more frequent and intense storms, greater wave energy, etc.) on the planned project; and 2) to the maximum extent feasible, incorporate resilience to the potential impacts of climate change into the design, implementation, and operations of the project. The Applicants are highly encouraged to conduct ongoing maintenance beyond the life of any agreement with NEIWPC/LCBP.
8. NEIWPC requires its contractors to maintain workers compensation and liability insurance. Contractors must submit proof of adequate insurance coverage on an annual basis for the duration of the project. The Contractor shall, at its sole expense, obtain and maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, both for the benefit of NEIWPC, the following kinds and amounts of insurance:
 - Workers' Compensation Insurance. The policy shall cover the obligations of the Contractor in accordance with the Workers' Compensations Law and Disability Benefits Law covering all operations under the Contract, whether performed by it, or by its subcontractor.
 - Liability and Property Damage Insurance. Unless otherwise specified, each policy shall have limits not less than: \$2,000,000 combined (Bodily Injury & Property Damage); \$3,000,000 aggregate, single limit per occurrence.

9. Subawardees must comply with all requirements and responsibilities of this subaward and with all U.S. EPA General Terms and Conditions under the prime agreement as outlined [at this website](#). If awarded, subawardees are required to submit a [Subrecipient Risk Assessment Form](#) with their workplan, which includes a requirement to attach an audit in some cases.

10. NEIWPCCOVID-19 Vaccination Policy

NEIWPCCO is committed to providing a working environment that keeps all staff as safe as possible and promotes the well-being of our community. All RFP applicants who may come into close contact with NEIWPCCO staff are required to be [fully vaccinated](#). Close contact may occur during a project with a Quality Assurance Project Plan (via a QAPP audit), during project planning meetings, during project implementation, or other occasions. While some of these may occur virtually, please note that NEIWPCCO reserves the right to audit a project at any time. Applicants must be prepared to show proof of vaccination prior to any close contact with NEIWPCCO staff. Accepted proof of vaccination includes the original vaccination card, a printed copy of the vaccination card, or a digital photograph of the vaccination card. To protect confidential information, NEIWPCCO will not maintain copies of these documents, and any records provided will be discarded.

In addition, NEIWPCCO is committed to providing events that keep all participants as safe as possible and promote the well-being of our community. NEIWPCCO requires all individuals who participate in NEIWPCCO-funded events to be fully vaccinated in order to attend. Any events hosted with funding from NEIWPCCO must follow this pandemic policy.

This policy also applies to the contractor's subcontractors. All contractors applying for new work (or amending existing agreements) must be vaccinated. Go to <https://neiwpc.org/about-us/working-with-neiwpc/contractor-guidance/> for more information.

11. **UEI Number:** The official entity identifier for doing business with the U.S. Government and NEIWPCCO has changed from a DUNS number to a SAM.gov created Unique Entity Identifier ("UEI") number. The DUNS number is no longer acceptable. Instead, Contractors must register for a UEI through the System for Award Management (SAM) at <https://www.sam.gov/portal/SAM>. This SAM-generated number is required for all NEIWPCCO Contractors as part of the agreement process. Existing NEIWPCCO Contractors that have already registered in Sam.gov will be automatically assigned a UEI which will be displayed in Sam.gov. No further action is required.

IV. Eligibility

Eligible organizations include colleges, universities, nonprofit organizations, NY Soil and Water/VT Natural Resource Conservation Districts, and non-federal/non-state government agencies. **An organization may submit one proposal as the primary applicant for this grant category.**

Individuals and representatives from organizations that participated in the development or review of this RFP and its contents are ineligible to apply.

Applicants with current LCBP contracts must be in good standing (i.e., all deliverables that are due have been received by LCBP) to be eligible to apply for additional funds. New project work must be distinct from currently contracted work in both objectives and deliverables. Extensions of ongoing projects with new tasks and deliverables will be considered if groups demonstrate satisfactory progress on the current grant.

V. Proposal evaluation and selection criteria

Applications will be reviewed and evaluated by LCBP and the Stream Wise Project Advisory Committee, presented to the Lake Champlain Executive Committee, then approved or denied.

Proposals will be judged according to the following criteria:

1. **Impact (30 points).** Number of Stream Wise assessments planned. The extent to which the planned outreach will inform and engage streamside landowners within local communities to protect and plant native vegetated buffers to increase stream health, wildlife habitats, and flood resiliency.
2. **Likelihood of Success (30 points).** The extent to which the project team demonstrates that project outputs can and will be accomplished with high quality, on time with the proposed schedule, and within the proposed budget.
3. **Budget (30 points).** Appropriateness and clarity of the proposed budget, relative to achieving project objectives.
4. **Prior performance of project team (10 points).** Capacity and experience of the applicant to successfully complete the project. Demonstrated knowledge and experience with landowner outreach related to the Lake Champlain basin and capacity of the applicant to successfully complete the project.

VI. Available funds and match requirements

LCBP anticipates a total of approximately \$70,000 will be available to be awarded by the Lake Champlain Steering Committee. Proposals that request amounts greater than the applicable allowable limit will not be considered.

Applicants may budget costs that are associated with the project as direct expenses, including personnel costs, travel, project supplies, meeting expenses, and subcontracts. Some allocation of project funds for indirect costs also is acceptable (see below). No in-kind or cash match is required, though match will be considered favorably during budget review and may make proposals more competitive.

VII. Appropriate use of funds

- LCBP grant funds **cannot be used** to produce for-profit products or to cover costs associated with regulatory compliance or direct fundraising efforts. LCBP grant funds also cannot be used for endowment funds or legislative advocacy of any kind.
- Grant award funding may not be used for the purchase of food or beverage.
- Grant applicants are required to follow the small purchase method which is a relatively simple and informal method (procurement procedure) for purchasing supplies, equipment, and services that cost more than \$10,000 and less than \$250,000. This procurement procedure is applicable to proposals submitted in response to this RFP if the primary applicant is not a for-profit organization. The purpose is to ensure fair and open competition for purchases supported by LCBP/federal funding. If the applicant plans to use LCBP funding to obtain supplies, equipment, or contractual services to complete its proposed workplan, then it must follow federal procurement regulations:
 - Procurement of supplies and services that do not exceed \$10,000 may be made without soliciting competitive quotes if the price is considered reasonable.
 - Procurement of supplies, equipment and services that are greater than \$10,000 and do not cost more than \$250,000 require that the recipient obtain multiple price quotes through a documented competitive process. Good faith efforts to obtain services from disadvantaged business enterprises should also be made, including contacting the small business administration and minority business development agency to inform them about the opportunity for businesses to submit price quotes as part of the competitive process. At least three price quotes for professional services or subcontracted work must be secured. The selected item or service does not need to be the lowest cost if it does not meet your requirements or you can otherwise demonstrate that the higher price offers the “best value.” Justification must be provided for the outcome of the bid process. This process may take place prior to the submission of a proposal for LCBP funds.
 - “Equipment” is defined as tangible, non-expendable, personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. Equipment purchases may require additional information at the time of purchase, an LCBP staff person taking inventory on an annual basis, and disposition instructions from funding source following the completion of the project.

[Build America, Buy America requirements](#) (does not apply to Quebec-based projects)

When applicable, projects will be required to comply with EPA's implementation guidance on Build America, Buy America (BABA). This guidance is not yet available; however, LCBP anticipates these requirements will cover projects related to the construction, alteration, maintenance, or repair of infrastructure in the U.S. LCBP will provide additional information as it becomes available.

Direct and Indirect Costs:

Applicants should budget costs that are associated with the project as direct expenses, including personnel costs, travel, project supplies (mailings, phone costs, office supplies) etc. Necessary

indirect costs that are not directly attributable to funded activities are subject to the following policy:

- Applicants that do not have a Negotiated Indirect Cost Rate Agreement (NICRA) may charge a maximum indirect rate of 10 percent of direct costs (de minimis rate)
- Applicants (including academic institutions) with a valid NICRA with their cognizant federal agency can charge indirect costs to projects based on their negotiated indirect cost rate and must enclose a current copy with their proposed work plan.
 - A valid NICRA is one in which the effective period has not expired. Applicants must provide a copy of their valid NICRA with their application in order for indirect cost reimbursement to be considered. If the effective period of the NICRA has expired but the grantee has documented evidence (via an indirect cost rate proposal) that they have reapplied for a new rate, the expired rate may be accepted.

VIII. Schedule and requirements for proposal submission

Proposals must follow the format requirements below.

Only Microsoft Word-compatible submissions using the below proposal form will be accepted and must be submitted no later than 12pm (noon) EST on Friday December 16th. via [the online form at this link](#). You should receive a confirmation email once your proposal is successfully submitted (please check your spam folder).

IX. Proposal format and content requirements

Proposals should not exceed 5 pages in length, NOT including budget information, bibliography of references cited, letters of support or participation, or project team resumes. Please use 12-point Times New Roman (or equivalent) font or larger, minimum 1-inch margin on all sides. Single-spaced text is acceptable.

Additional pages, with the exception of partner commitment letters or letters of support identifying a specific need for this project (3 maximum), will NOT be reviewed.

Description of the required proposal format begins on the next page.



Stream Wise 2023 Season Proposal Form



STREAM WISE

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[Download a Microsoft Word version of this proposal format template at this link.](#) Proposals must use the format below and provide all the information requested to be considered for review. Please remove all guidance text from your proposal before submitting.

A. Cover page

Project title: Stream Wise Pilot Year in the [insert name] Watershed Workplan

Contact information:

Organization: [insert]

Name of primary point of contact: [insert]

Address: [insert]

Phone number(s): [insert]

Email address: [insert]

Website URL: [insert]

Authorized representative:

Provide the name, position, organization address, telephone and email of the person who is authorized to sign the agreement with NEIWPC. [insert]

Tracking information: Federal Tax Identification Number, UEI Number, and Certified Disadvantaged Business Enterprise (DBE): (Yes or No) [insert]

LCBP requested amount: [insert amount up to \$15,000]

Non-federal match: [insert]

Total project cost: [insert]

Project location:

Specify which [town\(s\), county\(-ies\),](#) and [HUC-8 sub-watershed\(s\)](#) of the Lake Champlain Basin in which the project will occur. [insert]

Project description:

[insert name of organization] will participate in the 2023 Stream Wise pilot year in partnership with the Stream Wise Project Team and other Stream Wise pilot year partners using Stream Wise program material in accordance with the Stream Wise Assessment Protocol. An estimated # of Stream Wise Assessments will be conducted.

B. Introduction

LCBP funded the development of a Stream Wise Award Program in the Lake Champlain Basin, modeled after the Lake Wise Award Program in Vermont, to educate and incentivize communities to engage in riparian stewardship activities with a consistent marketing message and brand. The award program was developed in 2020-2021 with Federal, state, and provincial input (governmental and non-governmental non-profit organizations), incorporated practices from existing programs, and was specifically tailored to respond the needs and capacities of local watershed organizations to the greatest extent possible.

The [insert name of organization] will participate in the 2023 Stream Wise pilot year in partnership with the Stream Wise Project Team and other Stream Wise pilot year partners using Stream Wise program material in accordance with the Stream Wise Assessment Protocol. An estimated # of Stream Wise Assessments will be conducted.

[Please include an explanation of your organization’s capacity and experience to successfully complete this project, including past performance of the project team with LCBP grants. Include an explanation, if applicable, on how the project will advance LCBP’s mission for Diversity, Equity, and Inclusion (see [LCBP Mission website](#)). Describe, if applicable, how the project leverages existing programs or is identified in management or prioritization plans. Identify all project partners and other funding sources, if applicable. Be sure to address the selection criteria (see Section V above) when developing your application narrative. This narrative should be direct and concise].

C. Project task table with timeline

Task #	Task title	Objective	Deliverable or Output	Timeline
1	Attend Stream Wise Outreach Materials/Content sign-up meeting	Participate in group discussion about outreach material needs/updates for 2023. Create outreach supplies ordering list.	Attendance recorded. Outreach supplies list submitted.	March 2023
2	Attend Stream Wise training sessions. Order Stream Wise Supplies.	Attend introductory webinar, marketing campaign training, desktop assessment training, and field assessment training.	Attendance recorded.	April – June 2023
3	Conduct Stream Wise Marketing Campaign	Create and distribute social media and print awareness campaign to <i>spread the word</i> and provide <i>outreach</i> to engage with stream and river property owners to participate in Stream	# Social media posts, # blogs, # email blasts, # printed messaging distributed	June – September 2023

		Wise. <i>Celebrate</i> successes to engage more property owners.	# landowners reached through outreach	
4	Conduct Stream Wise Desktop and Field Visit Assessments	Conduct an estimated # Stream Wise Desktop and Field Visit Assessments (Steps 1-5 in Stream Wise Assessment Protocol)	# Landowners participating in Stream Wise # Entries of Stream Wise assessments within App	June – October 2023
5	Participate in end-of-season meeting and survey to record and discuss pilot year program	Record and share feedback on pilot year program material	Participation recorded	October or November 2023
6	Reporting	Complete quarterly reporting requirements. Compile project summary and all project deliverables (plans, maps, articles, photographs, etc.) in a final report.	Quarterly Reports Approved Final report Data and photos submitted Project metrics report	Quarterly reports submitted throughout contract period. Final Report due December 31, 2023

D. Task descriptions

Task 1. Attend Stream Wise Outreach Materials/Content sign-up meeting. Staff will attend one Stream Wise Outreach Materials/Content sign-up meeting in March 2023. During the meeting, partners will participate in group discussion about outreach material needs and updates for 2023 and submit a supplies ordering list to LCBP.

Task 2. Attend three Stream Wise training sessions. Staff will watch the Stream Wise Introductory Webinar (0.5 hrs) attend one marketing campaign training session (virtual – 2 hrs), one desktop assessment training session (virtual – 2 hrs), and one field assessment training (in-person – 3 hrs) hosted by LCBP and the Stream Wise Project Team in the Spring/early Summer of 2023.

Task 3. Conduct Stream Wise Marketing Campaign. Following the guidance provided within the Stream Wise Program Materials and in collaboration with all Stream Wise partners, staff will

create and distribute # social media posts, # blogs, # email blasts, # printed messaging to *spread the word* and provide *outreach* to engage with stream and river property owners to participate in Stream Wise within the [insert name] watershed and *celebrate* pilot year successes to engage more property owners between July – September 2023.

Task 4. Conduct Stream Wise Desktop and Field Visit Assessments. Following Steps 1-5 in the Phase 1 Stream Wise Assessment Protocol, staff will conduct an estimated # Stream Wise Desktop and Field Visit Assessments in the [insert name] watershed between June – October 2023.

Task 5. Participate in end-of-season meeting and survey to record and discuss program feedback. Staff will record program successes and areas for improvement throughout Spring – October 2023 and share feedback via an end-of-season meeting and survey in November 2023.

Task 6. Reporting. Quarterly reports will be submitted throughout the grant contract period to be filed with the LCBP project officer (Lauren Jenness) within 10 days of the last day of each calendar year quarter or December 31, March 31, June 30, and September 30. A draft final report will be submitted that compiles a project summary and all grant deliverables including plans, maps, data, articles, photographs, project metrics, etc. by December 10, 2023.

E. Budget

Task number	Task title	Personnel	Fringe	Travel	Supplies	Prof. services	Indirect costs	Total budget
1	Attend Stream Wise Outreach Materials/Content sign-up meeting	\$	\$	\$	\$	\$	\$	\$
2	Attend three Stream Wise training sessions	\$	\$	\$	\$	\$	\$	\$
3	Conduct Stream Wise Marketing Campaign	\$	\$	\$	\$	\$	\$	\$
4	Conduct Stream Wise Desktop and Field Visit Assessments	\$	\$	\$	\$	\$	\$	\$
5	Participate in end-of-season meeting and survey to record and discuss pilot year program	\$	\$	\$	\$	\$	\$	\$

6	Reporting	\$	\$	\$	\$	\$	\$	\$
All tasks		\$	\$	\$	\$	\$	\$	\$

A budget table template is available in Excel format on the [grantee toolkit webpage](#).

Match table: (not required for Stream Wise Pilot Year Participation)

Personnel	\$
Fringe	\$
Volunteer time	\$
Travel	\$
Supplies	\$
Professional services	\$
Indirect	\$ -
Total match	\$

F. Detailed budget justification

The budget justification should explain all costs associated with your budget.

- Personnel:** Staffing to prepare for and attend Stream Wise Outreach Materials/Content sign-up meeting (Task 1) 5 hrs @ \$ per hour; Staffing to prepare for and attend Stream Wise training sessions and view introductory webinar (Task 2) 9 hrs @ \$ per hour; Staff time to conduct Stream Wise Marketing Campaign (Task 3) # hrs @ \$ per hour; Staff time to conduct Stream Wise Desktop and Field Visit Assessments (Task 4) up to 10-12 hrs per assessment x # assessments @ \$ per hour; Staff time to record program feedback and participate in end-of-season meeting and survey to record and discuss program feedback (Task 5) 6 hrs @ \$ per hour, and staff time for Reporting (Task 6) # hrs @ \$ per hour. Proposed match includes staff time and volunteer time for all tasks. *Because there are some specific meeting/training requirements for Stream Wise we have provided an estimated number of hours to complete the work.*
- Fringe:** Fringe refers to benefits and is calculated as an appropriate percentage of personnel costs for each Tasks.
- Supplies:** Stream Wise Award signs and Stream Wise promotional products (such as stickers) will be purchased and supplied by LCBP. Costs for these elements should not be included in the project budget. However, you may include any Stream Wise best management practice installation material such as trees and shrubs in this supplies line.
- Equipment:** any single unit item that costs more than \$5,000.
- Professional Services:** Professional services line is to be used only if you are hiring a subcontractor to complete workplan tasks.
- Indirect:** Please see requirements for indirect costs in Section VII above.

- **Matching Funds:** Provide description of matching funds. While matching funds are not required, they make projects more competitive. Federal funds may not be used as match. If matching funds are from a Vermont or New York State agency, provide a letter certifying those funds are eligible for match against LCBP funding (letter not included as part of the proposal page limit or letters of support). Please double check that any State matching funds are not already dedicated to EPA Section 120 LCBP program match.

CURRICULUM VITAE/RESUME OF PROJECT TEAM: You may include up to 3-5 references for prior work pertinent to the proposed project. Please limit to one page per team member. This section is not included in the page maximum total for the proposal.

LETTERS OF SUPPORT: You may attach partner and stakeholder letters of support to your proposal, which do not count toward the maximum page limit. Landowner letters of support are especially encouraged if your project will take place on privately owned land.