

Lake Champlain Basin Program
Draft Agenda - Executive Committee Meeting
Wednesday October 15, 2018 9:00 AM – 11:00 AM

CONFERENCE CALL MEETING - LCBP Office, Gordon Center House, Grand Isle, VT

9:00 AM Open conference line; record participants

- **Introductions** around the room, conference call participants
 - Committee Members: Emily Boedecker (Chair, VTANR), John Krueger (HAPAC), Mario Paula (EPA R2), Dan Dutcher (VTRANS), Christina Marts (NPS), Buzz Hoerr (E&O Committee), Joe Zalewski (NYS DEC, for Bob Stegemann), Pierre Leduc (QC CAC), MaryJo Feuerbach (EPA R1)
 - Staff: Eric Howe (LCBP), Jim Brangan (LCBP), Fred Dunlap (NYSDEC), Bryan Dore (EPA R1),

ACTION ITEM: Approve Meeting Minutes from September 7, 2018

Motion to approve by Buzz Hoerr, second by John Krueger. Dan Dutcher abstained. All in favor.

- Partner Updates: HOLD for November 29 Executive Committee, except for staffing changes
- Pierre noted that the new Quebec government will be installed for the next meeting.

9:15 AM EXECUTIVE SESSION: Grant Award Decisions, Jim Brangan

Motion to enter into Executive Session by Buzz Hoerr, second by John Krueger. All in favor.

- Review of Applications to four CVNHP grant opportunities
- Exit Executive Session.
- **ACTION ITEM:** Approval of Record of Decisions for:
 - Collections,
 - Local Heritage,
 - Conservation & Community,
 - Internship Grants.
- Motion to approve the Records of Decision for 2018 CVNHP Grant categories of Conservation and Community, Local Heritage, Collections and Internship by John K, second by Buzz H. All in favor. No abstentions.
- The Committee noted that future CVNHP grant criteria should include serving or working with under-represented communities, and the criteria in general should be revisited to create a broader spread across the reviewer scores. The Committee suggested that the organizations receiving Internship grants should have their interns complete a “lessons learned” essay at the completion of their project. The Committee also suggested that LCBP/CVNHP hold a follow-up conversation to determine if organizations have management plans to prioritize and maintain their collections, and suggested that LCBP/CVNHP consider recruiting grant reviewers with expertise that applies to specific grant categories.

10:45 AM Office Relocation Update, Eric Howe

- Eric requested volunteers to participate in a small workgroup to meet with a local real estate expert to review priorities and identify suitable (general) locations for the LCBP office.
 - Buzz Hoerr volunteered.

11:00 Adjourn

Outputs for this meeting include:

1. Approval of meeting summary from September 7, 2018 LCBP Executive Committee meeting
2. Approval of Record of Decisions for CVNHP 2018 Grant Awards

Upcoming Meetings:

November 29, 2018: LCBP Executive Committee (Full day, Grand Isle)

December 12, 2018: Lake Champlain Steering Committee ([Valcour Conference Center](#), Peru, NY)