Release Date: February 12, 2024

# Lake Champlain Basin Program Announcement

# <u>Request for Proposals for Land Acquisition and Conservation for Clean</u> <u>Water and Healthy Ecosystems in the Lake Champlain Basin</u>

The Patrick Leahy Lake Champlain Basin Program ("LCBP") and the New England Interstate Water Pollution Control Commission ("NEIWPCC") are pleased to announce a Request for Proposals (RFP) for the acquisition of land or conservation easements on land located in the U.S. portion of the Lake Champlain Basin to further LCBP's Clean Water, Healthy Ecosystems, Thriving Communities, or Informed and Involved Public Goals, as outlined in LCBP's Management Plan entitled *Opportunities for Action: An Evolving Plan for the Future of the Lake Champlain Basin*.

Awards from this competition will support projects resulting in the acquisition of the fee simple interest or conservation easements that provide high value in furtherance of LCBP's Clean Water, Healthy Ecosystems, Thriving Communities, or Informed and Involved Public Goals. Such projects include the acquisition of lands or conservation easements that protect or improve water quality and aquatic habitat, mitigate the adverse effects of climate change, or provide climate resiliency. Opportunities for increasing access for public recreation will be considered as a co-benefit, but not a primary benefit, of land acquisition or conservation easements support through this program.

The Lake Champlain Basin Program is committed to advancing diversity, equity, and inclusion across our work. Proposals demonstrating benefits to communities with disadvantages will be given additional weight during the proposal evaluation process. Please review <u>LCBP's communities with disadvantages definition and guidance</u> for more information. Questions relating to LCBP's definition, or this portion of the proposal evaluation process can be directed to Mae Kate Campbell, Associate Scientist (<u>mkcampbell@lcbp.org</u>).

The eligible costs supported by this award include the purchase price of the fee simple interest or conservation easement. Costs leading to the development of the purchase of a fee simple interest or conservation easement also are eligible, including, but not limited to, the cost of title insurance, surveying and mapping expenses, appraisal costs, closing costs, including documentation and legal fees, the cost of developing conservation management plans, stewardship expenses, and staffing expenses to prepare a proposal, including outreach to communities in support of the proposal. Projects that include acquisition of the identified parcel(s) or conservation easement(s) are likely to be more competitive.

Eligible organizations are entities authorized by the corresponding State law (New York or Vermont) to hold conservation easements or property titles within these jurisdictions. These entities may include land trusts, not-for-profit organizations, or non-federal/non-state government entities.

Requests for funds solely to support stewardship costs associated with existing conserved lands will not be considered.

Up to \$6,000,000 is available to support awarded projects. Each applicant may request a minimum of \$100,000 up to a maximum of \$2,000,000 for an individual proposal. Multiple proposals will be accepted from a single organization in response to this RFP. This grant opportunity is supported by funds awarded to NEIWPCC on behalf of the LCBP by the U.S. Environmental Protection Agency (EPA) under the Infrastructure Investment and Jobs Act.

# Applicants must submit proposals via <u>Foundant</u> no later than 12pm (noon) on July 17, 2024.

Please see below for complete details and proposal format requirements. LCBP expects to issue multiple awards from this RFP. All awards are subject to funding availability. This RFP is available on the LCBP website at <u>lcbp.org/grants</u>.

# <u>Request for Proposals for Land Acquisition and Conservation for Clean</u> <u>Water and Healthy Ecosystems in the Lake Champlain Basin</u>

The Patrick Leahy Lake Champlain Basin Program ("LCBP") and the New England Interstate Water Pollution Control Commission ("NEIWPCC") are pleased to announce a Request for Proposals (RFP) for the acquisition of land or conservation easements on land located in the U.S. portion of the Lake Champlain Basin to further LCBP's Clean Water, Healthy Ecosystems, Thriving Communities, or Informed and Involved Public Goals, as outlined in LCBP's Management Plan, *Opportunities for Action: An Evolving Plan for the Future of the Lake Champlain Basin*.

# I. Overview of the Lake Champlain Basin Program and NEIWPCC

The Lake Champlain Special Designation Act of 1990 designated the Lake Champlain Basin as a special project area under the Agricultural Conservation Program and established the Lake Champlain Management Conference to publish a pollution prevention, control, and restoration plan for Lake Champlain.

Following EPA's approval of the LCBP plan, entitled *Opportunities for Action: An Evolving Plan for the Future of the Lake Champlain Basin* (the "Plan"), the Daniel Patrick Moynihan Lake Champlain Basin Program Act of 2002 established the Lake Champlain Basin Program and authorized EPA to provide support to New York, Vermont, and NEIWPCC for implementation of the Plan. The Act was reauthorized in 2022, formally renaming the LCBP to the Patrick Leahy Lake Champlain Basin Program and authorizing the Program through 2027.

NEIWPCC was established by an act of the United States Congress which ratified the New England Interstate Water Pollution Control Compact in 1947. NEIWPCC is a regional commission that helps the states of the Northeast preserve and advance water quality. NEIWPCC engages and convenes water quality professionals and other interested parties from New England and New York to collaborate on drinking water, wastewater, and environmental science challenges across shared regions and ecosystems. NEIWPCC has served as the primary program administrator of LCBP at the request of the EPA and administers the program's personnel, finances, and contracts.

In accordance with the Act, LCBP and NEIWPCC work in partnership with EPA, government agencies from New York, Vermont, and Québec, private organizations, local communities, and individuals to coordinate and fund efforts that benefit the Lake Champlain Basin's water quality, fisheries, wetlands, wildlife, recreation, and cultural resources.

# II. Details for this grant opportunity

The goal of this RFP is to provide funding for projects that result in the acquisition of the fee simple interest or conservation easements in the U.S. portion of the Lake Champlain Basin that will benefit LCBP's Clean Water, Healthy Ecosystems, Thriving Communities, or Informed and Involved Public Goals, as outlined in LCBP's Management Plan, <u>Opportunities for Action: An</u>

*Evolving Plan for the Future of the Lake Champlain Basin.* Such projects include the acquisition of lands or conservation easements that protect or improve water quality and aquatic habitat, mitigate the adverse effects of climate change or provide climate resiliency. Opportunities for increasing access for public recreation will be considered as a co-benefit, but not a primary benefit, of land acquisition or conservation easements support through this program.

Proposals submitted in response to this RFP may address the activities associated with the acquisition of land or conservation easements, including the reasonable and necessary costs incurred in connection with developing the project proposal. The eligible costs supported by this award include the purchase price of the fee simple interest or conservation easement, the cost of title insurance, surveying and mapping expenses, appraisal costs, closing costs, including documentation and legal fees, the cost of developing conservation management plans, stewardship expenses, and staffing expenses to prepare a proposal, including outreach to communities in support of the proposal.

To the extent known, proposals should identify the parcel size and the portion of the parcels that will be subject to conservation, state the value of the land or conservation easement to be acquired, describe the effect of the acquisition on neighboring properties, describe the amount of conservation benefits the acquisition will provide, including whether public access will be provided, identify the restricted and permitted uses proposed for the property, identify the duration for any conservation easement, identify the manner of assuring compliance with the covenants and restrictions proposed, describe the benefits, if any, to communities with disadvantages, and describe the applicant's experience providing long-term land stewardship.

**Diversity, Equity, and Inclusion:** The Lake Champlain Basin Program is committed to advancing diversity, equity, and inclusion across our work. Proposals demonstrating benefits to communities with disadvantages will be given additional weight during the proposal evaluation process. Please review <u>LCBP's communities with disadvantages definition and guidance</u> for more information. Questions relating to LCBP's definition, or this portion of the proposal evaluation process can be directed to Mae Kate Campbell, Associate Scientist (mkcampbell@lcbp.org).

All activities supported by this grant program must take place in the U.S. portion of the Lake Champlain Basin.

# III. Eligibility

Eligible organizations include:

- (1) Municipalities of the States of New York and Vermont within the U.S. <u>boundaries of the Lake Champlain basin;</u>
- (2) Organizations qualifying under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, provided the stated purposes of the organization is to acquire property or rights and interests in property to preserve historic, agricultural, forestry, or open space resources;

- (3) Organizations qualifying under Section 501(c)(2) of the Internal Revenue Code of 1986, as amended, provided that organization is controlled exclusively by a qualified organization under Section 501(c)(3);
- (4) Applying organizations or project partner(s) must have legal authority to hold such property in fee simple interest or conservation rights and interests under applicable state laws.

# IV. Available funding and match requirements

This grant opportunity is supported by funds awarded to NEIWPCC on behalf of the LCBP by the U.S. Environmental Protection Agency (EPA) from the <u>Infrastructure Investment and Jobs</u> <u>Act</u>. Up to \$6,000,000 is available to support awarded projects. Each applicant may request a minimum of \$100,000 up to a maximum of \$2,000,000 for an individual proposal. Multiple proposals will be accepted from a single organization in response to this RFP. There is no requirement to provide matching funds for this grant opportunity. However, applicants may propose to provide non-federal in-kind or cash matching funding which will be considered favorably and may make a proposal more competitive.

The Lake Champlain Steering Committee will ultimately determine the final distribution of available funds. Partial funding of total application requests may be awarded.

## V. Summary of other requirements for selected applicants

Award funding is contingent on the proponent's successful negotiation of a contract with NEIWPCC. NEIWPCC's standard contract template is available <u>here</u>. To expedite the contracting process, NEIWPCC expects applicants to review NEIWPCC's standard contract terms before submitting a proposal. NEIWPCC will add a negotiated scope of work or workplan and budget to the standard contract terms after the award decision. NEIWPCC generally does not negotiate the agreement or contract templates, except for the scope of work or work plan and task-based budget.

Selected applicants will be required to complete the following additional tasks:

- Workplan: Successful applicants must submit a detailed project workplan to LCBP within thirty days of LCBP grant award notification. This workplan will be subject to the LCBP approval process before a contract is issued. The workplan describes the project methods, tasks, timeline, outputs, and task-based budget. If a project is selected for funding, LCBP staff will provide the grant recipient with workplan guidance. We strongly encourage all applicants to use the LCBP grant reporting templates and to visit the LCBP website for more information on the LCBP grant process and reporting templates at this link.
- **Quarterly Reporting:** Successful applicants will prepare and submit brief quarterly reports 10 days after the end of each calendar quarter (by April 10 for January-March, by July 10 for April-June, by October 10 for July-September, and by January 10 for October-December). Quarterly reports will document

progress on each task.

- Final report: A final report fully documenting the project outputs and results is required on project completion. Required templates for this reporting can be found on the <u>LCBP Grantee Toolkit</u> page. Final reports may be published as part of the <u>LCBP Technical Report series</u>. The final report may also be used for LCBP and/or NEIWPCC education and outreach materials.
- **Project Schedule:** Successful applicants will complete projects according to the following schedule (subject to change):

Proposals due to LCBP	July 17, 2024 at 12pm noon
Applicants notified of funding decisions	July 2024
Detailed project workplan due	August 2024
Project start	December 2024
Project deliverables and final report due on or before	June 2028

# VI. Proposal evaluation and selection criteria

Proposals received in response to this RFP will undergo a confidential external peer review, and will be judged according to the following criteria:

- 1. **Impact (40 points).** Extent to which project outputs will:
  - a. (20 points) Contribute to the goals of this request identified in section II, contribute to the restoration of Lake Champlain, and advance the Clean Water, Healthy Ecosystems, Thriving Communities, and Informed and Involved Public goals of *Opportunities for Action*, and
  - b. (20 points) Benefit disadvantaged communities per LCBP's definition. Projects that benefit a disadvantaged community that meets multiple criteria included in LCBP's definition AND demonstrate meaningful involvement from the selected community will receive 20 points for this criterion. Projects that benefit a community meeting only one criterion or do not demonstrate meaningful involvement with disadvantaged communities will receive between 5-15 points proportional to the degree of benefit or engagement with disadvantaged communities.
- 2. <u>Likelihood of success (20 points).</u> The extent to which the project team demonstrates that project outputs can and will be accomplished with high quality, on time with the proposed schedule, and within the proposed budget.
- 3. **Long-term plan (15 points).** Strength of short (e.g., 5-year) and long-term stewardship plan (e.g., 20-year or longer) for project success beyond the life of the grant.
- 4. <u>Budget (10 points).</u> Appropriateness and efficiency of proposed funding request, project budget, and non-federal match, if any, for the scope and outputs of the project. Note that non-federal match is not required but will be viewed favorably in this scoring criterion.

- 5. <u>Outreach (10 points).</u> Extent to which the need for and benefits of the project will be communicated with local communities and stakeholders, including disadvantaged communities in the project area.
- 6. <u>Prior performance of project team (5 points).</u> Extent to which the project team has successfully completed LCBP projects in the past with high quality outputs delivered on time within planned schedules and budgets. New applicants with a record of success delivering high quality outputs on time may also receive a full score (5 points) in this category.

# VII. Appropriate use of funds

- 1. LCBP grant funds **cannot be used** to produce for-profit products or to cover costs associated with regulatory compliance or direct fundraising efforts. LCBP grant funds also cannot be used for endowment funds or legislative advocacy of any kind.
- 2. Grant funds may not be used for the purchase of food or beverages.
- **3.** Requests for funds solely to support stewardship costs associated with existing conserved lands will not be considered.
- 4. Grant applicants are required to follow the small purchase method which is a relatively simple and informal method (procurement procedure) for purchasing supplies, equipment, and services that cost more than \$10,000 and less than \$250,000. This procurement procedure is applicable to proposals submitted in response to this RFP if the primary applicant is not a for-profit organization. The purpose is to ensure fair and open competition for purchases supported by LCBP/federal funding. If the applicant plans to use LCBP funding to obtain supplies, equipment, or contractual services to complete its proposed workplan, then it must follow federal procurement regulations:
  - Procurement of supplies and services that do not exceed \$10,000 may be made without soliciting competitive quotes if the price is considered reasonable.
  - Procurement of supplies, equipment and services that are greater than \$10,000 and do not cost more than \$250,000 require that the recipient obtain multiple price quotes through a documented competitive process. Good faith efforts to obtain services from disadvantaged business enterprises should also be made, including contacting the small business administration and minority business development agency to inform them about the opportunity for businesses to submit price quotes as part of the competitive process. At least three price quotes for professional services or subcontracted work must be secured. The selected item or service does not need to be the lowest cost if it does not meet your requirements or you can otherwise demonstrate that the higher price offers the "best value." Justification must be provided for the outcome of the bid process. This process may take place prior to the submission of a proposal for LCBP funds.
  - "Equipment" is defined as tangible, non-expendable, personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. Equipment purchases may require additional information at the time of purchase, an LCBP staff person taking inventory on an annual basis, and

disposition instructions from funding source following the completion of the project.

## 5. Direct and indirect costs:

Applicants should budget costs that are associated with the project as direct expenses, including personnel costs, travel, project supplies (mailings, phone costs, office supplies) etc. Necessary indirect costs that are not directly attributable to funded activities are subject to the following policy:

- Applicants that do not have a Negotiated Indirect Cost Rate Agreement (NICRA) may charge a maximum indirect rate of 10 percent of direct costs (*de minimis* rate)
- Applicants (including academic institutions) with a valid NICRA with their cognizant federal agency can charge indirect costs to projects based on their negotiated indirect cost rate and must enclose a current copy with their proposed work plan.
- A valid NICRA is one in which the effective period has not expired. Applicants
  must provide a copy of their valid NICRA with their application in order for
  indirect cost reimbursement to be considered. If the effective period of the NICRA
  has expired but the grantee has documented evidence (via an indirect cost rate
  proposal) that they have reapplied for a new rate, the expired rate may be
  accepted.

# VIII. How to respond to this Request for Proposals (New proposal submission platform)

The Lake Champlain Basin Program is now using <u>Foundant</u>, a web-based grant management software platform, to accept responses to Requests for Proposals, to manage the proposal review and award decision process, and to manage awarded projects to conclusion with award recipients.

New applicants must create an account to log in to the <u>Foundant</u> system. Each user will create their own account, and the system allows for multiple user accounts per organization. When creating an account, <u>Foundant</u> will also ask for information about the organization. Once the user account is created, the applicant's account will automatically be connected to other accounts from the same organization using the Federal Tax ID (EIN) number. Once this information is collected and the account is created, the user may identify the applicable grant category and begin the proposal submission process. They may also invite partners to assist with the application within <u>Foundant</u>. Proposal questions and format requirements for this request for proposals are provided below for reference and to help applicants prepare their proposals.

### <u>Proposals must be submitted using the Foundant system. E-mail submissions will not be</u> <u>accepted.</u> Please visit the Foundant <u>Applicant Tutorial webpage</u> for assistance in creating your individual account, or contact Kerry Crowningshield, LCBP Office Manager, at <u>kcrowningshield@lcbp.org</u> or call 802-372-3213.

A list of the information requested of applicants for this grant opportunity can be viewed below.

Please note that the character limits listed below include spaces.

# Proposal section 1: General information

#### Title\*

Provide a concise and descriptive title for your project. Character Limit: 150

## Point of contact name\*

Individual who will be implementing the grant and be the main point of contact. Character Limit: 65

# Point of contact email address\*

Email address for the point of contact. Character Limit: 254

# Point of contact telephone number\*

Phone number for the point of contact. Character Limit: 65

# Authorized representative name (if different from point of contact)

Individual who is authorized to sign the contract. Character Limit: 40

# Authorized representative email address (if different from point of contact)

Character Limit: 254

# Authorized representative phone number (if different from point of contact)

Character Limit: 20

# **Organization mission statement\***

Character Limit: 1000

### **One-sentence summary**\*

Summarize the project in one sentence. Character Limit: 500

### **Total request amount\***

Please be sure to double check that your budget table matches your total request amount before submitting your application. Character Limit: 20

# Non-federal match amount\*

Total proposed non-federal match amount. No in-kind or non-federal match is required, though non-federal match will be considered favorably during budget review and may make proposals more competitive. Please mark N/A if no match will be provided. *Character Limit: 20* 

# Total project cost\*

Total project cost (total request amount + non-federal match amount) in USD. *Character Limit: 20* 

# Abstract

Please describe your project in **3-5 sentences**. Include details about specific **objectives and outputs**.

• Objective: An individual goal of the project, e.g., plan plantings for the fall

• **Output:** An activity or product completed as a result of a task, e.g., hold four meetings, educational booklet, etc.

Character Limit: 1500

# Proposal section 2: Project location(s)

Specify the project location(s) including town(s) and geographic coordinates\* Character Limit: 750

# Specify the county(-ies) of the Lake Champlain Basin where the project will occur\*

Checkboxes

# Specify the HUC8 sub-watershed(s) of the Lake Champlain Basin where the project will occur\*

Please refer to <u>this link</u> for a map of Hydrologic Unit Code 8 (HUC8) sub-watersheds in the Lake Champlain Basin. *Checkboxes* 

# Specify the HUC12 sub-watershed(s) of the Lake Champlain basin where the project will occur\*

Refer to <u>this link</u> for a map of HUC12 sub-watersheds in the Lake Champlain Basin. Please list the 12-digit HUC12 sub-watershed number(s). *Character Limit: 500* 

# Project location map - description and upload

Please upload map(s) of the project location and include a description of each map uploaded. *Character Limit: 1000 | File Size Limit: 3 MB* 

# Proposal section 3: Project description

# **Detailed description\***

Provide a detailed description of the project and what it will accomplish in relation to the goals of this RFP. *Character Limit: 1500* 

## **Demonstrated Need\***

Describe the demonstrated need for the project, and its applicability to the Clean Water, Healthy Ecosystem, Thriving Communities, or Informed and Involved Public goals of *Opportunities for Action*. Include whether the project(s) have been identified in established prioritization plans. *Character Limit: 1250* 

## Public access and recreation\*

Please include details on the plan to provide public access and/or recreational opportunities on the parcel(s) included in your proposal (if applicable). Note that public access and recreation opportunities are considered co-benefits and are **not a requirement for funding**. Please enter n/a if not applicable. *Character Limit: 1250* 

# **Organizational Capacity\***

Include explanation of your organization's capacity and experience to successfully complete the project, including past performance of the project team with LCBP grants. *Character Limit: 1000* 

# Communities with disadvantages engagement\*

Describe, if applicable, any benefits for or engagement with communities with disadvantages that your project will include, drawing on LCBP's <u>definition</u> and accompanying <u>mapping tool</u> as needed. Type n/a if not applicable. *Character Limit: 1000* 

### Leverage other resources and other funding sources

Describe, if applicable, how the project leverages existing programs and/or funding sources. *Character Limit: 1000* 

# **Project partners**

Identify all confirmed and potential project partners, if applicable. *Character Limit: 1000* 

# Project task table\*

Please download and complete the **project task table template** and upload the completed file below.

#### Please note:

- Quarterly progress reports are due by the 10th day of January, April, July, and October throughout the grant contract period.
- Work is to be completed within the specified performance period in the RFP.
- Each task must be 100% complete before an invoice for that task can be processed. If necessary for your invoicing purposes, please split tasks into multiple phases.
- All tasks must have an associated budget. If a task has no associated cost, please include it within a different task item.

File Size Limit: 3 MB

# Short- and long-term plan\*

Describe the plan for short- (e.g., 5-year) and long-term (e.g., 20-year or longer) stewardship plan for project success beyond the life of this grant. *Character Limit: 750* 

# **Project task descriptions\***

Please describe each project task in detail, including measurable **outputs**, task **deliverables**, task **timelines**, and associate each task with the correct task number from your project task table provided above. Provide justification for project locations and methodologies whenever possible. Please state which tasks, if any, have been or will be completed with external funding sources.

- For projects requiring fieldwork, please provide the measures taken to reduce the spread of invasive species.
- If applicable, please reference the creation of a maintenance or lifespan plan for the installation or activity, beyond the scope of the LCBP award. Please identify the organization that will be assuming maintenance responsibilities and include invasive species spread prevention plan as appropriate (if different than applicant, a letter of commitment from said organization should be provided with the application).
- If applicable, include a description of community education and outreach components of the project, and any public-facing informational signage that includes LCBP and NEIWPCC logos.
- If possible and applicable, estimate of the measurable impact of the project (e.g., pollution reduction for the BMP or series of BMPs for the anticipated lifespan of the practices).

Character Limit: 6500

# **Anticipated Outcomes**

List all anticipated outcomes for the project.

Outcome: Results or effects of all activities, e.g., reduced phosphorus loading to Lake Champlain through the Winooski River, the public is better informed on aquatic invasive species, etc. *Character Limit: 2500* 

# Proposal section 4: Budget and Justification

#### Budget and non-federal match tables

Please download and complete the grants budget calculator spreadsheet, use it to develop your budget and non-federal match tables, and upload them below. In your budget, include complete details for all costs by major budget categories (e.g., personnel, travel, supplies, professional services), linking costs to the specific tasks in the project task table. Note that payments will be made based on this task schedule and can only be made for completed tasks.

Include any non-federal matching funds that will be utilized for this project in the non-federal match table in the same spreadsheet.

Budget justification should outline in detail how each number in the budget table was determined. Justification should show costs to be covered by the LCBP award and other sources (if applicable), as well as any non-federal match amounts and totals.

## **Budget and non-federal match tables\***

File Size Limit: 3 MB

## **Budget justification: Personnel**

For all tasks, please describe in detail how the estimate of personnel cost was determined. E.g., if personnel estimates are based on hourly rates, please include the rates and number of hours estimated for each task with justification details. *Character Limit: 5000* 

### **Budget justification: Fringe**

For all tasks, please describe in detail how the estimate of fringe cost was determined, if applicable. *Character Limit: 5000* 

### **Budget justification: Travel**

For all applicable tasks, please describe in detail how the estimate of travel cost was determined. *Character Limit: 5000* 

### **Budget Justification: Supplies**

For all tasks, please describe in detail how the estimate of supplies cost was determined. *Character Limit: 5000* 

### **Budget justification: Professional services**

Professional services line is to be used only if you are hiring a subcontractor to complete

workplan tasks. For all tasks, please describe in detail how the estimate of professional services cost was determined. *Character Limit: 5000* 

## **Budget justification: Indirect**

For all tasks, please describe in detail how the estimate of indirect cost was determined. *Character Limit: 5000* 

## **Budget justification: Non-federal match**

If your uploaded budget proposal includes non-federal matching funds, describe the source(s) of these funds below. While matching funds are not required, they make projects more competitive. Federal funds may not be used as match. If matching funds are from a Vermont or New York State agency, provide a letter certifying those funds are eligible for match against LCBP funding. Please double check that any State matching funds are not already dedicated to EPA Section 120 LCBP program match.

Character Limit: 5000

### **Budget justification: Additional information**

Use this space to add any additional budget justification information not covered above, if needed. Character Limit: 5000

# Opportunities for Action Project Strategies

# OFA Strategies (select all that apply)\*

Please check the *Opportunities for Action* strategies your proposed project will address. Descriptions for each strategy can be found below. More information can be found on pages 34-65 of <u>Opportunities for Action</u>.

# Proposal Section 5: Supporting information

### **Curriculum Vitae or resume**

You may attach a curriculum vitae or resume for each project team member or a summary for the entire team. You may include up to 3-5 references for prior work pertinent to the proposed project. Please limit to one page per team member and upload them together in one or two documents.

Curriculum vitae or resume: #1 File Size Limit: 3 MB Curriculum vitae or resume: #2 File Size Limit: 3 MB

### Letter of support

You may attach partner and stakeholder letters of support for your proposal. Landowner letters of support are especially encouraged if your project will take place on privately owned land. Letters may be uploaded separately or together in one document.

Letter of support #1 File Size Limit: 3 MB Letter of support #2 File Size Limit: 3 MB Letter of support #3 File Size Limit: 3 MB