

Release Date: June 26, 2024
Extended: September 30, 2024
Patrick Leahy Lake Champlain Basin Program Announcement

Request for Proposals

Lake Champlain Basin Artist-in-Residence Programs

The Patrick Leahy Lake Champlain Basin Program (LCBP) and the New England Interstate Water Pollution Control Commission (NEIWPCC) are pleased to announce this 2024 Request for Proposals (RFP) for Artist-in-Residence (AiR) programs in the Lake Champlain Basin. This opportunity will support development of sustainable Artist-in-Residence programs that will recruit artists to obtain and use scientific data, cultural trends, or historical facts to increase interpretation of natural resources within the Lake Champlain basin.

Overview

In American history, artists were the vanguard of environmental stewardship. Thomas Cole, the father of the Hudson River School, believed that art was an agent of transformation: moral and spiritual change. He and other painters brought to life landscapes that inspired. Great paintings—from the Adirondacks to Yosemite—created a sense of awe and an urgency to protect beautiful, fragile and threatened places.

The writings of Cole’s friend, James Fenimore Cooper, and others like Ralph Waldo Emerson and Henry David Thoreau also contributed to our appreciation of America’s natural treasures. It was this appreciation that led the way for the preservation work of John Muir, Theodore Roosevelt, Aldo Leopold, Rachael Carson, and many others.

Today, artists continue to inspire and inform us about the environment and our natural heritage. Beyond their works—the photographs, paintings, videos, writing, crafts, and others—artists now share their processes in AiR programs. AiR projects that use and interpret scientific data, environmental trends, and social concerns associated with the Lake Champlain watershed are encouraged. More information on the environmental state, trends and threats to Lake Champlain Basin can be found in the [LCBP State of the Lake Report](#). Previous [LCBP AiR programs illustrate](#) the diversity of artists and art forms the grant review committee has recommended for funding.

These projects will be supported with funds awarded to NEIWPCC on behalf of the LCBP by the Great Lakes Fishery Commission (GLFC) and US Environmental Protection Agency (US EPA).

PROPOSAL DEADLINE NOTICE: Electronic proposals will be submitted through [\[Foundant\]](#) by 12:00 p.m. (noon) EST on September 30, 2024 (Extended from original date of August 5).

LATE OR INCOMPLETE PROPOSALS WILL NOT BE CONSIDERED.

Request for Artist-in-Residence Proposal

Overview of the LCBP and NEIWPC

The Lake Champlain Special Designation Act of 1990 designated the Lake Champlain Basin as a special project area under the Agricultural Conservation Program and established the Lake Champlain Management Conference to publish a pollution prevention, control, and restoration plan for Lake Champlain.

Following EPA's approval of the LCBP plan, entitled [*Opportunities for Action: An Evolving Plan for the Future of the Lake Champlain Basin*](#) (the "Plan"), the Daniel Patrick Moynihan Lake Champlain Basin Program Act of 2002 established the Lake Champlain Basin Program and authorized EPA to provide support to New York, Vermont, and NEIWPC for implementation of the Plan. The Act was reauthorized in 2022, formally renaming the LCBP to the Patrick Leahy Lake Champlain Basin Program and authorizing the Program through 2027.

NEIWPC was established by an act of the United States Congress which ratified the New England Interstate Water Pollution Control Compact in 1947. NEIWPC is a regional commission that helps the states of the Northeast preserve and advance water quality. NEIWPC engages and convenes water quality professionals and other interested parties from New England and New York to collaborate on drinking water, wastewater, and environmental science challenges across shared regions and ecosystems. NEIWPC has served as the primary program administrator of LCBP at the request of the EPA and administers the program's personnel, finances, and contracts.

In accordance with the Act, LCBP and NEIWPC work in partnership with EPA, government agencies from New York, Vermont, and Québec, private organizations, local communities, and individuals to coordinate and fund efforts that benefit the Lake Champlain Basin's water quality, fisheries, wetlands, wildlife, recreation, and cultural resources.

I. Grant Award Process

The LCBP issues this request for full proposals that address the priorities listed below for Artist-in-Residence programs. Proposals will be evaluated through a competitive process with award recipients selected from the pool of full proposals. Successful projects may begin by February 1, 2025. The aim of this process is to invite a wide range of innovative and effective projects and further the goals of [*Opportunities for Action: An Evolving Plan for the Future of the Lake Champlain Basin*](#).

Diversity, Equity, and Inclusion: The Lake Champlain Basin Program is committed to advancing diversity, equity, and inclusion across our work. Proposals demonstrating benefits to communities with disadvantages will be given additional weight during the proposal evaluation process. Please review [LCBP's communities with disadvantages definition and guidance](#) for more information. Questions relating to LCBP's definition, or this portion of the proposal evaluation process can be directed to Mae Kate Campbell, Associate Scientist (mkcampbell@lcbp.org).

Requests up to \$40,000 (U.S.) will be accepted. Successful applicants should be aware of the additional requirements as described in Appendix A of this Request for Proposals.

Please contact LCBP Cultural Heritage Coordinator Jim Brangan via email: jbrangan@lcbp.org, or via telephone: 802-372-0213 with questions or for additional information.

II. Program Priorities

Projects that address these priorities will likely be more competitive in the review process:

- **Inspiration:** Your proposal should detail where the AiR program will concentrate its efforts and where the artist(s) will focus their talents (i.e. a river in the Lake Champlain Basin, a bay, the Adirondacks, etc.). Programs that encompass broader geographic areas across the Lake Champlain basin will be more competitive.
- **Learning:** Describe your organization’s education focus and how you will use the AiR program to further advance this focus.
- **Interpretation:** Describe how your organization and the artist(s) can obtain and use scientific data, cultural trends, or historical facts to better interpret the natural resource.
- **Medium:** All types of art will be considered. Examples of previous works can be found at [this link](#).
- **Facility:** The proposal should describe the workspace(s) for the artist(s) and their audience.
- **Sustainability:** The strategies your organization will employ to create a sustainable, multi-year AiR program beyond 2025 if awarded a grant.

III. Eligibility

Eligible organizations include nonprofit organizations, colleges, universities, and municipalities within the Lake Champlain Basin.

Regardless of organization type, eligible U.S.-based applicants must have a Unique Entity Identifier (“UEI”) number. The official identifier for doing business with the U.S. Government changed in April 2022 from using a DUNS number to a SAM.gov created Unique Entity Identifier (“UEI”) number. Contractors will no longer need to go to a third-party website (Dunn & Bradstreet) to obtain their identifier. Instead, they will register for a UEI through the System for Award Management (SAM) at <https://www.sam.gov/portal/SAM>. This SAM-generated number will become the official identifier for doing business with the U.S. Government and NEIWPC/LCBP. All U.S.-based NEIWPC/LCBP Contractors will be required, as part of the contract process, to submit their active UEI as part of the agreement process. The DUNS number will no longer be used as a unique entity identifier and only the Sam.gov created number will be accepted.

IV. Timeframe for Proposals

The proposal to project initiation process will require approximately eight months. Please note that this schedule is **subject to change**:

- **September 30, by 12pm (noon) EST:** Full proposals due.
- **November 2024:** LCBP Executive Committee considers Record of Decision by the AiR Review Committee and names award recipient(s).

- **December 2024:** Award notices and AiR workplan and Memorandum of Agreement (MOA) between NEIWPC and the grant recipient(s) are developed.
- **March 1, 2025:** Project work—including recruiting and jurying artists—may begin with execution of the MOA.
- **Spring 2025:** AiR Program begins and runs throughout the summer of 2025.

Proposal Evaluation and Selection Criteria

Proposals received in response to this RFP will undergo a confidential external peer review, and will be judged according to the following criteria:

- a) (15 Points) Overview of your organization, including its history, mission, and association with the Lake Champlain basin. How does the proposed program address goals, desired outcomes and priority tasks described in [*Opportunities for Action: An Evolving Plan for the Future of the Lake Champlain Basin*](#), including supporting underserved communities and building diversity, equity, and inclusion principles into programs.
- b) (25 Points) The proposed AiR’s job description with tangible outcomes, outputs and deliverables associated with the AiR Program.
- c) (15 Points) Knowledge and experience of the AiR program’s supervisor in developing art programs, working with artists, and displaying their works and description of how that knowledge and experience will be integrated into the AiR program.
- d) (15 Points) Professional background and organization affiliation of project partners and how those partners will collaborate and contribute to the interpretation of scientific data, cultural trends, or historical facts associated with the Lake Champlain Basin.
- e) (15 Points) Appropriateness and clarity of the project timeline, deliverables and proposed budget, relative to project objectives. The total funding request must not exceed \$40,000. *While matching funds and in-kind support are not required, proposals that include match and in-kind support often are considered more competitive in the grant review process.* Vague or inflated budgets will not be competitive.
- f) (15 Points) Merit of the project, including clarity and conciseness of the proposal, adherence to format, and relevance to RFP. If applicable, the applicant’s past performance on similar projects also will be considered.

V. Available Funds and Match Requirements

Funds are anticipated to be available for projects to begin in February 2025. All awards are subject to available funding and LCBP is not obligated to issue any funds under this request. *While matching funds and in-kind support are not required, proposals that include match or in-kind support often are considered more competitive in the grant review process.* Cost

share or match can be satisfied with cash or in-kind services, or a combination of both. Cash contributions are those funds used to purchase goods or services associated with the project. In-kind contributions represent the value of non-cash contributions provided by the applicant. Any contributions must be clearly explained in the proposal and must be documented. Applicants should be aware that because optimal matching support may make a proposal more competitive, any match proposed will be embedded in the contractual agreement with NEIWPC.

VII. Period of Performance

Work is expected to begin no earlier than **March 1, 2025**, and should be completed by **December 31, 2025**.

VIII. Schedule and Requirements for Proposal Submission

The Lake Champlain Basin Program is now using [Foundant](#), a web-based grant management software platform, to accept responses to Requests for Proposals, to manage the proposal review and award decision process, and to manage awarded projects to conclusion with award recipients.

New applicants must create an account to log in to the [Foundant](#) system. Each user will create their own account, and the system allows for multiple user accounts per organization. When creating an account, [Foundant](#) will also ask for information about the organization. Once the user account is created, the applicant's account will automatically be connected to other accounts from the same organization using the Federal Tax ID (EIN) number. Once this information is collected and the account is created, the user may identify the applicable grant category and begin the proposal submission process. They may also invite partners to assist with the application within [Foundant](#). Proposal questions and format requirements for this request for proposals are provided below for reference and to help applicants prepare their proposals.

Proposals must be submitted using the Foundant system by 12:00PM (noon) EST on September 30, 2024. E-mail submissions will not be accepted. Please visit the [Foundant Applicant Tutorial webpage](#) for assistance in creating your individual account, or contact Kerry Crowningshield, LCBP Office Manager, at kcrowningshield@lcbp.org or call 802-372-3213.

Appendix A: Summary of Requirements for Selected Projects

If selected for funding, successful applicants should be aware of these additional requirements for all LCBP-funded projects:

1. Award funding is contingent on the proponent's successful negotiation of a contract with NEIWPC. NEIWPC's standard contract template is available [here](#) for projects supported by Great Lakes Fishery Commission-derived funding, and [here](#) for projects supported by Environmental Protection Agency funding. To expedite the contracting process, NEIWPC expects applicants to review NEIWPC's standard contract terms before submitting a proposal. NEIWPC will add a negotiated scope of work or workplan and budget to the standard contract terms after the award decision. NEIWPC generally does not negotiate the agreement or contract templates, except for the scope of work or work plan and task-based budget.
2. Following initial notification of the award, a workplan must be approved by LCBP and NEIWPC before a contract agreement can be executed and the work begun. Compensation cannot begin until the workplan is approved and a contract is executed. The workplan will detail the logistical elements of the project, including deliverables and project timeline. Information about the LCBP grant process, workplan development guidelines, and reporting requirements can be found on the LCBP website at: <http://www.lcbp.org/about-us/grants-rfps/grant-toolkit/>. The successful applicant will enter into a MOA with NEIWPC in order to complete the work and will be compensated upon completion of workplan deliverables.
3. Quarterly reports must be filed electronically by January 1, April 1, July 1 and October 1 during the period of the MOA.
4. All project work must be completed with final reports and invoices received by the LCBP **by December 31, 2025.**
5. All materials and work products, regardless of physical form or characteristics, produced as a result of this project shall be made available to LCBP, NEIWPC, and appropriate funding agencies in a suitable file format. The LCBP, NEIWPC, and Great Lakes Fishery Commission or Environmental Protection Agency shall have non-exclusive right to use any artwork, materials, software, maps, studies, reports, and other products or data in print and digital media for outreach and other communications of the organizations' missions and work. The contractor shall not obtain, attempt to obtain, or file for a patent, copyright, trademark or any other interest in any such materials, or work products without the expressed, written consent of the LCBP and NEIWPC, and subject to any other approvals required by state or federal law. Reports and other deliverables will credit LCBP, Great Lakes Fishery Commission or Environmental Protection Agency, and NEIWPC as funding partners for any work completed under the project contract.

6. Insurance Requirements. NEIWPC requires its contractors to maintain workers compensation and liability insurance. Contractors must submit proof of adequate insurance coverage on an annual basis for the duration of the project. The Contractor shall, at its sole expense, obtain and maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, both for the benefit of the Commission, the following kinds and amounts of insurance:
 - Workers' Compensation Insurance. The policy shall cover the obligations of the Contractor in accordance with the Workers' Compensations Law and Disability Benefits Law covering all operations under the Contract, whether performed by it, or by its subcontractor.
 - Liability and Property Damage Insurance. Unless otherwise specified, each policy shall have limits not less than: \$2,000,000 combined (Bodily Injury & Property Damage); \$3,000,000 aggregate, single limit per occurrence.
7. If a project includes collection of any primary or secondary data or involves a modeling effort, it will require a Quality Assurance Project Plan (QAPP). Once the grant agreement has been executed, the contractor must develop a QAPP to be approved before the beginning of any data collection or secondary data analyses. More information about LCBP Quality Assurance Plans can be found at: <http://www.lcbp.org/about-us/grants-rfps/grant-toolkit/qapp/>. A QAPP generally takes four weeks for approval following submission.
8. The LCBP encourages applicants to budget costs that are associated with the project as direct expenses, including personnel costs, travel, project supplies, mailings, phone costs, office supplies, etc. Use of some grant funds for indirect costs is also allowable, subject to both the provisions of OMB Circular A-87 and LCBP approval. If you need further guidance, contact the LCBP or refer to [OMB Circular A-87 \(Revised\)](#). Sections D, E, and F of Attachment A provide an overview of direct and indirect costs. For projects in response to this RFP, the indirect budget should not exceed 10% of the direct project budget, and indirect offered as match should similarly not exceed 10% of direct match contributed, unless a higher federally negotiated indirect rate is in place. The LCBP Indirect Policy can be found here: <http://www.lcbp.org/about-us/grants-rfps/grant-toolkit/>
9. The following procurement procedure is applicable to proposals submitted in response to this request if the primary applicant is not a for-profit organization. The purpose is to ensure fair and open competition for purchases supported by the funding. These federal procurement regulations must be followed if LCBP grant funding is to be used to obtain supplies, equipment, or contractual services to complete the proposed workplan:
 - Procurement of supplies and services that do not exceed \$10,000 may be made without soliciting competitive quotes if the price is considered reasonable.
 - Procurement of supplies, equipment, and services that are greater than \$10,000 require that the recipient obtain multiple price quotes through a documented

competitive process. Good faith efforts to obtain services from disadvantaged business enterprises should also be made, including contacting the Small Business Administration and Minority Business Development Agency to inform them about the opportunity to submit price quotes as part of the competitive process. At least three price quotes for the contract work must be secured. The selected item or service does not need to be the lowest cost if it does not meet your requirements, or you can otherwise demonstrate that the higher price offers the “best value.” Justification must be provided for the outcome of the bid process. This process may take place prior to the submission of a proposal for federal funds.

- “Equipment” is defined as tangible, non-expendable, personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. Equipment purchases may require additional information at the time of purchase, an LCBP staff person taking inventory on an annual basis, and disposition instructions from funding source following the completion of the project. For further information, see 2 CFR 200.1 “Equipment”

10. NEIWPC COVID-19 VACCINATION POLICY

NEIWPC is committed to providing a working environment that keeps all staff and visitors as safe as possible and promotes the well-being of our community. We encourage attendees to take CDC recommendations and their individual circumstances into account when deciding about preventative actions. It is recommended that all individuals who participate in NEIWPC-funded events be fully vaccinated, however this is no longer a requirement.

11. Employment tracking (does not factor into application scoring or competitiveness):

- If applicable, provide an estimate of the number of people and audience type that will be actively or passively engaged in the products of this grant, if awarded.
- Provide an estimate of the percentage (to nearest tenth) of new full-time employee positions that will be created if this grant is awarded, and the percentage of existing full-time employee positions that will be supported if this grant is awarded.

Appendix B: RFP Application Questions

*Please note that the character limits listed below include spaces.

Lake Champlain Basin Artist-in-Residence Program RFP

Lake Champlain Basin Program

Before you begin

Please read and confirm*

Grant details for this opportunity and the full RFP are available at the [LCBP RFPs webpage](#).

I certify that I have read all of the grant details for this opportunity, including the timeframe for successful projects, additional information and requirements for applicants, and proposal evaluation and selection criteria

Choices

Yes

Please read and confirm*

I certify that I have read and understand the NEIWPCC contractual terms and conditions ([Environmental Protection Agency](#) and [Great Lakes Fishery Commission funding](#)) that will be included as part of my award package, should my proposal be awarded for funding. I understand that NEIWPCC generally does not negotiate the agreement or contract templates, except for the work plan and task-based budget.

Choices

Yes

Section 1: General information

Project Name*

No more than 10 words.

Character Limit: 100

One-sentence abstract*

This very brief description of your project should be understandable to a general audience. Limit to 150 words.

Character Limit: 1000

Point of contact name*

Individual who will be implementing the grant and be the main point of contact.

Character Limit: 65

Point of contact email address*

Email address for the point of contact.

Character Limit: 254

Point of contact telephone number*

Phone number for the point of contact.

Character Limit: 65

Authorized representative name (if different from point of contact)

Individual who is authorized to sign the contract.

Character Limit: 40

Authorized representative email address (if different from point of contact)

Character Limit: 254

Authorized representative phone number (if different from point of contact)

Character Limit: 20

Organization mission statement*

Character Limit: 1500

Total request amount*

Please be sure to double check that your budget table matches your total request amount before submitting your application. You may request up to \$40,000 in funding.

Character Limit: 20

Non-federal match amount

Total proposed non-federal match amount. No in-kind or non-federal match is required, however non-federal match will be considered favorably during budget review and may make proposals more competitive.

Character Limit: 20

Total project cost*

Total project cost (total request + non-federal match amount).

Character Limit: 20

Section 2: Project location(s)

Specify the town(s) of the Lake Champlain Basin where the project will occur*

Character Limit: 750

Specify the county(-ies) of the Lake Champlain Basin where the project will occur*

Choices

Essex County, NY
 Clinton County, NY
 Franklin County, NY
 Warren County, NY
 Washington County, NY
 Addison County, VT
 Bennington County, VT
 Caledonia County, VT
 Chittenden County, VT
 Franklin County, VT

Grand Isle County, VT
 Lamoille County, VT
 Orange County, VT
 Orleans County, VT
 Rutland County, VT
 Washington County, VT
 Le Haut-Richelieu, QC
 Brome-Missisquoi, QC
 Memphremagog, QC

Specify the HUC8 sub-watershed(s) of the Lake Champlain Basin where the project will occur*

Please refer to [this link](#) for a map of Hydrologic Unit Code 8 (HUC8) sub-watersheds in the Lake Champlain Basin.

Choices

Ausable - 04150404
 Lake Champlain - 04150408
 Lamoille - 04150405
 Otter/Lewis - 04150402
 Poultney-Mettawee - 04150401
 Saranac - 04150406
 Winooski - 04150403
 Missisquoi - 04150403

GPS Coordinates*

Provide GPS location of the organization's headquarters (required) and primary project site (if different than organization location). Available on <http://www.gps-coordinates.net>.

Example: Organization: Latitude: 44.4564776; Longitude: -73.2180866. Project: Latitude: 44.688766; Longitude: -73.347229

Character Limit: 250

Section 3: Project description

Project summary*

Please limit to 500 words.

Character Limit: 3250

Project Output*

Output: An activity or product (i.e. deliverable) generated as a result of a task (e.g. developing an interpretive display, training an intern, installing a new HVAC system in a museum, etc...).

Character Limit: 750

Anticipated outcomes*

List all anticipated outcomes for the project.

- **Outcome:** Results or effects of all activities, e.g., public is better informed on local heritage, informed donors are more likely to support organization's activities, public is more informed on watershed issues through interpretive art installation, etc...

Character Limit: 750

Communities with disadvantages engagement*

Describe, if applicable, any benefits for or engagement with communities with disadvantages that your project will include, drawing on LCBP's [definition](#) and accompanying [mapping tool](#) as needed. Type n/a if not applicable.

Character Limit: 750

Project Partnerships*

Please list all partners, including the extent of the professional knowledge and background of the project's principal (or supervisor) and/or the capacity of partners involved. Up to three signed letters of support confirming any major partner's involvement with your project should be attached to your Full Proposal. Letters of support can be submitted as PDF documents in Proposal Section 5: Supporting Information.

Character Limit: 1500

Project task outline and table*

Please download and complete the [LCBP Project task table template](#) and upload the completed file below. Please use this to outline your project objectives, tasks to fulfill these objectives, deliverables/outcomes produced by each task, and timeline for task completion. An example is provided in the linked document.

Note that Project Deliverables are required and include:

1. All deliverables/outputs listed in your task table.
2. Quarterly reports due on January 1, April 1, July 1, and October 1 during the period of the grant.

3. Digital copies of (or electronic links to) any media coverage the project.
4. Three digital photos (highest resolution and size possible) of people participating in activities relating to the grant.
5. Total number of volunteers involved in project and total volunteer hours (if applicable).
6. An estimate of the number of people who participated in educational programs associated with the grant (if applicable).
7. An estimate of the number of people who participated in events (opening ceremonies, demonstrations, etc.) associated with the grant (if applicable).
8. Approved Final Report
9. A signed NEIWPC Match Certification Form if match was provided for the project.

File Size Limit: 3 MB

Project task descriptions*

Please describe each project task in detail, including measurable outputs, task deliverables, task timelines, and associate each task with the correct task number from your Project Task Outline and Timetable above. Provide justification for project locations and methodologies whenever possible.

- If applicable, include a description of community education and outreach components of the project, and any public-facing informational signage that includes CVNHP, NEIWPC and U.S. EPA/GLFC logos.
- If possible and applicable, estimate of the measurable impact of the project (e.g., number of people reached, involvement in watershed related projects, number of trees planted).

Character Limit: 6500

Section 4: Budget and Justification

Budget and non-federal match tables*

Please download the [LCBP Grants Budget Calculator Spreadsheet](#), use it to develop your budget and non-federal match tables, and upload them below. In your budget, include complete details for all costs by major budget categories (e.g., personnel, travel, supplies, professional services), linking costs to the specific tasks in the project task table. Include any non-federal matching funds that will be utilized for this project in the non-federal match table in the same spreadsheet.

File Size Limit: 4 MB

Budget justification: Personnel

For all tasks, please describe in detail how the estimate of personnel cost was determined. E.g., if personnel estimates are based on hourly rates, please include the rates and number of hours estimated for each task with justification details.

Character Limit: 750

Budget justification: Fringe

Fringe refers to benefits and is calculated as an appropriate percentage of personnel costs for each Task. For all tasks, please describe in detail how the estimate of fringe cost was determined, if applicable.

Character Limit: 500

Budget Justification: Supplies

For all tasks, please describe in detail how the estimate of supplies cost was determined. E.g., include the estimated cost and number of each item.

Character Limit: 750

Budget justification: Professional services

Professional services line is to be used if you are hiring a subcontractor to complete workplan tasks. For all tasks, if applicable, please describe in detail how the estimate of professional services cost was determined.

Character Limit: 750

Budget justification: Indirect

For all tasks, please describe in detail how the estimate of indirect cost was determined. The maximum indirect rate is 10% of direct costs unless you have a Negotiated Indirect Rate Cost Agreement (NICRA). **DO NOT** round up on any indirect costs. Please see [details here](#).

Character Limit: 500

Budget justification: Non-federal match

If your proposal includes non-federal matching funds, describe the source(s) of these funds below. While matching funds are not required, they make projects more competitive. Federal funds may not be used as match. If matching funds are from a Vermont or New York State agency, provide a letter certifying those funds are eligible for match against LCBP funding. Please double check that any State matching funds are not already dedicated to EPA Section 120 LCBP program match.

Character Limit: 750

Budget justification: Additional information

Use this space to add any additional budget justification information not covered above, if needed.

Character Limit: 750

Section 5: Opportunities for Action

OFA Strategies (select all that apply)*

Check the *Opportunities for Action* strategies your proposed project will address.

Descriptions for each strategy can be found [at this link](#). Please note that for each strategy you choose, you must provide a deliverable, outcome, output, or other metric when submitting your Final Report.

More detailed information can be found on pages 34-65 of [Opportunities for Action](#).

Choices

I.A.1	I.D.2	II.E.4	III.C.1
I.A.2	II.A.1	III.A.1	III.C.2
I.A.3	II.A.2	III.A.2	III.D.1
I.A.4	II.B.1	III.A.3	IV.A.1
I.B.1	II.B.2	III.A.4	IV.A.2
I.C.1	II.C.1	III.A.5	IV.A.3
I.C.2	II.D.1	III.B.1	IV.A.4
I.C.3	II.D.2	III.B.2	IV.B.1
I.C.4	II.E.1	III.B.3	IV.C.1
I.C.5	II.E.2	III.B.4	IV.C.2
I.D.1	II.E.3	III.B.5	IV.C.3

Section 6: Letters of Support and Supporting Documentation

Letter of support #1

You may attach partner and stakeholder letters of support for your proposal. Landowner letters of support are especially encouraged if your project would take place on privately owned land. Letters may be uploaded separately or together in one document.

File Size Limit: 3 MB

Letter of support #2

File Size Limit: 3 MB

Letter of support #3

File Size Limit: 3 MB

Additional supporting documentation

You may attach any additional supporting documentation for this grant application here separately or together in one document.

File Size Limit: 5 MB

Before you submit your application

Please ensure that your application is complete before submitting. Once you hit submit, you will not be able to edit your application.